

Providence Cristo Rey Remote learning plan beginning on April 6th, 2020

1. General expectations and scheduling

- a. Students will attend their scheduled 1st, 2nd 3rd and 4th period classes on Mondays and Wednesdays.
- b. Students will attend their scheduled 5th, 6th, 7th and 8th period classes on Tuesdays and Thursdays.
- c. Students will be able sign up for individual or small group support with teachers by appointment through e-mail or google forms for any other hours during the regular school day 8 am to 4 p.m. Monday through Friday.

Schedule for Monday and Wednesday E-learning	
9:00-10:20	1st period class
10:25 - 11:25	2nd class period
11:30 - 12:30	3rd period class
1:30 - 2:30	4th period class
Schedule for Tuesday and Thursday E-learning	
9:00-10:20	5th period class
10:25 - 11:25	6th period class
11:30 - 12:30	7th period class
1:30 - 2:30	8th period class

1.1. Friday and other 1:1 or small group supports times:

- a. teachers will be available in their chat “rooms” during the times on the Friday schedule below. Students can log in to the chat room for support
- b. Students will need to communicate with their teacher BEFORE Friday in order to complete a corrective or re-test during this time.
- c. Each teacher will explain and post how students can sign up for other times (outside of this schedule) to get additional support or to work on correctives and re-tests during non-core class times.

Friday Study Hall Schedule	
8:00- 9:00	Social Studies/Mrs. Hammerle
9:05-10:05	Math
10:10 - 11:10	English
12:15-1:15	Science
1:20-2:20	Theology
2:25-3:25	Spanish/Health

2. Morning announcements and prayer will take place each day during the first class of the day, as a result this class is scheduled for an additional 15 minutes.
3. Attendance will be taken in each class period. Students must be present for all 4 classes each day.
4. Students will be NOT be required to attend the following classes online this semester:
 - a. P.E.
 - b. Choir
 - c. Music
 - d. Art
 - e. Theater
 - f. Study Hall – note that your study hall teacher will invite you to a Microsoft Teams meeting and will be available to provide supports to you during this time, but attendance is not required.
5. If a student is currently enrolled in any of the electives for credit listed in #4 they will be awarded a Passing grade in the class. (Note that study hall is not a credit bearing class, so this will not appear on the student’s transcript).
6. Each class period will consist of a combination of any of the following:
 - a. Instruction
 - i. Pre-recorded video lessons
 - ii. Live video lessons presented by the teacher or another guest speaker
 - iii. Third party instructional videos that students will need to watch (for example Kahn academy, short video clips related to the lesson etc.)
 - iv. All lessons will be recorded and posted on Unified Classroom for students to watch and re-watch as needed.
 - v. During each class students will be signed into Microsoft Teams for attendance and for class discussion and/or live presentations given by the teacher.
 - b. Accessing Microsoft Teams
 - i. Students will receive invites from each teacher to join a Microsoft Team for their class.

- ii. Students will need to check their e-mail and Unified Classroom for instructions from their teacher on how to sign in to each class before Monday.
 - iii. Teachers have already sent e-mail communications and posted instructions in Unified Classroom to students on how to log into their classes.
- c. Guided Practice (class work)
 - i. Class work will be posted on Unified classroom. Students will have some time during class to practice with teacher support.
- d. Independent Practice (homework)
 - i. Students will have additional work to complete for each class. Homework will be designed to last for about 30 minutes per class period. With a modified schedule it will be essential for students to complete homework each day.
- e. Grades
 - i. The grading system and scale will not change.
 - ii. Teachers will assign work and due dates
 - iii. All work is to be turned in online. Teachers will give directions on how to turn in each assignment. Assignments may be turned in automatically using some online platforms, it may need to be saved to a specific folder in Unified Classroom, or it may need to be e-mailed to the teacher.
 - iv. If a student is unsure or is having difficulty the student should e-mail the teacher directly.
 - v. Grades should be updated weekly.
- f. Tests and projects
 - i. Students may be required to submit pre-recorded videos of themselves presenting a project for a grade.
 - ii. Online tests will be assigned during the scheduled class time. Online tests will be timed and will only be available during the class time. Tests may be open for a period of time shorter than the class period (for example a quiz or test might only be available for 20 minutes). The time allowed for a test is decided by the teacher.
 - iii. Students who are allowed time and a half for tests
 - 1. Will be allowed to either begin the test in class time and then finish at a time that is scheduled with the teacher or
 - 2. Schedule a time with Jessica Lane to take or complete the test within the same school day
 - 3. If students need to take a test on a different day the teacher will assign an alternate test on the same skills but that is changed enough that the questions and answers are not the same as the in-class assessment in order to ensure testing security and integrity

g. Materials

- i. Students are expected to have taken home all textbooks and calculators.
- ii. Teachers will post materials other than the textbook in Unified Classroom.

h. Communication

- i. Students will be able to talk with teachers virtually through the approved chat room during class hours.
- ii. Outside of class hours students can send an e-mail to their teachers with questions. Keeping in mind that it may take up to 24 hours for teachers to respond to an e-mail.