

PARENT/STUDENT AGREEMENT

Student Name (Print): _____

THIS AGREEMENT (this "Agreement") is entered into as of this ____ day of _____, 20__, by and between the student whose name and address appears on the signature page hereof ("Student"), the parent or legal guardian of the Student whose name appears on the signature page hereof ("Parents"), and the Providence Crist Rey Corporate Work Study Program, an Indiana not-for-profit corporation ("CWSP") and wholly owned subsidiary of PROVIDENCE CRISTO REY HIGH SCHOOL ("PCRHS").

WHEREAS, the **CWSP** is an integral part of a Students' educational experience and enhances and reinforces the Student's studies by providing the Students with real world job experiences and valuable exposure to a variety of office environments in a professional atmosphere; and WHEREAS, the Student and the Parents want the Student to be enrolled at PCRHS and PCRHS wishes to enroll the Student; and WHEREAS, the Student and the Parents acknowledge that PCRHS requires that as a condition of entering and continuing enrollment in PCRHS each of its students must participate in the **CWSP** and comply with the rules, regulations and duties set forth in the Student Handbook distributed and updated from time to time by PCRHS (the "Handbook").

THEREFORE, In consideration of the mutual covenants contained herein, and other good and valuable consideration, the receipt and adequacy of which is hereby acknowledged, the parties agree as follows:

1. **Employment by CWSP.** CWSP agrees to employ Student in its work study program throughout the term of this Agreement. CWSP retains the right to select the duties to be performed by the Student, the number of hours and the times of day the Student will be employed each week and the business where the Student will perform such duties as part of the work study program (the "Sponsor"). CWSP retains the right to change such duties and the Sponsor from time to time. A description of the general duties, the number of hours and the times of day of employment, the Sponsor and the primary work location for the Student will be provided upon completion of the Training Institute and will be attached and be an integral part of this Agreement. These duties may include but are not limited to data entry, word processing, reception, filing, copying, scanning, answering telephones, delivering mail, and similar entry level clerical tasks. CWSP will transport student to and from worksite. Additionally, PCRHS affirms that the Student will receive the minimum number of hours of classroom instruction as required by the Indiana Department of Education for the completion of a fully-accredited college preparatory curriculum.
2. **Student Responsibilities.** Student agrees to perform the duties selected by CWSP in accordance with this Agreement. Student acknowledges and agrees that s/he has read the Providence Cristo Rey Handbook and has signed the Handbook's Student Statement of Agreement to follow the rules, regulations and duties set forth therein throughout the term of this Agreement.
3. **Parents Responsibilities.** Parents hereby authorize the Student's participation in the work study program of CWSP and agree to such participation on the terms of this Agreement. Parents acknowledge and agree that they have read the Handbook and agree to follow the rules, regulations and duties set forth therein throughout the term of this Agreement and to support the Student in complying with the terms of this Agreement.
4. **Term.** Student's beginning date with CWSP, and his or her participation will continue until the termination of the Student's enrollment at PCRHS ("Term"). Students enrollment at PCRHS may terminate due to graduation, transfer, withdrawal, expulsion, or termination of this Agreement by CWSP.
5. **Medical Authorization.** Parents hereby agree to give representatives of CWSP and the Sponsor full authority to seek professional medical treatment on behalf of the Student in the event that it becomes necessary during work hours or while participating in the work study program. Parents agree further to authorize representatives of CWSP or the Sponsor to dispense over-the-counter medication if the Student requests it. Parents agree further to permit drug testing of Student according to CWSP policy or the policy of the Sponsor.
6. **Labor Laws.** Both the Student and Parents acknowledge that pursuant to federal, state and local labor laws, certain restrictions apply to students who work under the age of [18], including the number of hours per week a student may legally work and the assignment of duties in any occupation that is prohibited by federal Child Labor Regulations. In connection with the work study program of CWSP, the Student must complete and sign an Indiana student work permit, and both the Student and the Parents agree to comply with any applicable federal, State and local labor laws including, without limitation, those set forth on the student work permit
7. **Termination by CWSP.** CWSP may terminate this Agreement at any time if the Student does not comply with the terms hereof, including the rules, regulation and duties set forth in the Handbook. If CWSP terminates this Agreement, the Student will not (i) be allowed to continue enrollment at PCRHS; (ii) continue employment with CWSP or Sponsor; or (iii) be entitled to any further compensation.

8. Indemnification. Parents and Student hereby agree, for themselves and for any person who may claim by or through them, to indemnify, defend and hold harmless, and hereby release and forever discharge **CWSP**, PCRHS, the Sisters of Providence, and all their past, present, former and/or future shareholders, officers, directors, trustees, employees, agents, attorneys, divisions, subsidiaries, affiliates, successors, administrators, executors, and assigns or insurers, from any and all claims or causes of action, liability, loss, cost or expense, of any kind or nature, including attorney's fees, arising from or in connection with: (i) any breach by Student of any representation, covenant, agreement or undertaking under this Agreement including, without limitation, failure to comply with the rules, regulations and duties set forth in the Handbook; (ii) any breach by the Parents of any representation, covenant, agreement or undertaking under this Agreement; (iii) any claim or injury arising from or connected with students participation in the work study program of **CWSP**, including claims or injury arising from travel to and from the work study program; and (iv) Sponsor's utilization of the services of the Students.
9. Entire Agreement. This Agreement, including the Handbook, contains the entire agreement between the parties regarding the subject matter contained in it and supersedes all prior and contemporaneous agreements, representations, and understandings of the parties. No supplement, modification or amendment to this Agreement shall be binding unless executed in writing by **CWSP**.
10. Severability. If any provision of this Agreement or its application to any person or circumstance shall be determined by any court of competent jurisdiction to be invalid and unenforceable to any extent, the remainder of this Agreement or the application of such provision to such a person or such circumstance other than to those as to which it is so determined invalid and unenforceable shall not be affected thereby, and each provision of this Agreement shall be valid and enforceable to the fullest extent permitted by law
11. Assignability. Neither party may assign or transfer this Agreement, or any rights pursuant thereto, without the prior written consent of the other party.
12. Waiver. Failure of **CWSP** at any time to require performance by the Student or the Parents or to claim a breach by the Student or Parents of any provision of this Agreement shall not be construed as a waiver of any subsequent breach nor shall it diminish the effectiveness of this Agreement, nor any part hereof, nor prejudice **CWSP** with respect to any subsequent action.
13. Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Indiana.
14. Paragraph Headings. The paragraph headings of this Agreement are for reference only and shall not be considered in the interpretation of the Agreement.
15. Execution Copies. This Agreement may be simultaneously executed in several counterparts, each of which so executed shall be deemed to be an original, and such counterparts together shall constitute one and the same document.

PROVIDENCE CRISTO REY WORK/STUDY PROGRAM, INC.,
 An Indiana not-for-profit corporation

Cindy Thompson

 Cindy Thompson
 Senior Director Corporate Work Study
 75 N. Belleview Place
 Indianapolis, IN 46222
 317.860.1000 x141

STUDENT INFORMATION

 Student Printed Name

 Student Signature

 Home Telephone Number

 Street Address

 City, State & Zip

PARENT / GUARDIAN INFORMATION

 Signature

 Printed Name

 Daytime Telephone Number



WAGE ASSIGNMENT

THIS AGREEMENT (this "Agreement") is entered into as of this _____ day of _____, 20__, by and between the student whose name and address appears on the signature page hereof ("Student"), the parent or legal guardian of the Student whose name appears on the signature page hereof ("Parents"), and the Providence Cristo Rey Corporate Work Study Program, an Indiana not-for-profit corporation ("CWSP") and wholly owned subsidiary of PROVIDENCE CRISTO REY HIGH SCHOOL ("PCRHS").

WHEREAS, the Student and the Parents want the Student to be enrolled at PCRHS and PRCHS wishes to enroll the Student; and

WHEREAS, the Student and the Parents acknowledge that PCRHS requires that as a condition of entering and continuing enrollment in PCRHS each of its students must participate in the CWSP and comply with the rules, regulations and duties set forth in the Student Handbook distributed and updated from time to time by PCRHS (the "Handbook").

THEREFORE, In consideration of the mutual covenants contained herein, and other good and valuable consideration, the receipt and adequacy of which is hereby acknowledged, the parties agree as follows:

- 1. Compensation.
a. Rate - CWSP will set Student's pay rate during the Term of this Agreement and reserves the right to change such rate from time to time.
b. Payroll Deductions - CWSP will automatically deduct state and local payroll taxes from the Student's gross pay. Student and Parents will be responsible for any income tax or other personal or tax-related expenses incurred as a result of the Student's participation as an employee of CWSP.
c. Assignment of Pay - All parties agree that the Student's earnings for participating in the work/study program of CWSP shall be assigned to CWSP to fund the Student's contribution to his or her tuition costs at PCRHS. Student agrees to assign his or her pay for each payroll period, after payroll tax deductions. Student's assignments of pay are non-refundable. The Student and Parents agree that they will make no claim to recover Student's contributions to tuition for any reason.
2. Assignability. Neither party may assign or transfer this Agreement, or any rights pursuant thereto, without the prior written consent of the other party.
3. Waiver. Failure of CWSP at any time to require performance by the Student or the Parents or to claim a breach by the Student or the Parents of any provision of this Agreement shall not be construed as a waiver of any subsequent breach nor shall it diminish the effectiveness of this Agreement, nor any part hereof, nor prejudice CWSP with respect to any subsequent action.
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INTENDING TO BE LEGALLY BOUND, the parties have executed this Agreement as of the date first written above.

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Cindy Thompson

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Senior Director Corporate Work Study
75 N. Belleview Place
Indianapolis, IN 46222
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STUDENT INFORMATION

Student Printed Name

Student Signature

Home Telephone Number

Street Address

City, State & Zip

PARENT / GUARDIAN INFORMATION

Signature

Printed Name

Daytime Telephone Number