

Grades 9–12

CWS Capstone Assignment Overviews

CORPORATE WORK STUDY PROGRAM
PROVIDENCE CRISTO REY

For Mentors/Supervisors: How the Capstones Fit Together

Every Providence Cristo Rey student closes the year with a capstone that tells the story of their growth at work, demonstrating real evidence from their time in Corporate Work Study. Ideally, each grade builds on the last, so by senior year students have four years of evidence to draw from.

Grade	Theme	Driving question	Format	Length
9	Discover	Who am I becoming as a professional?	In-class presentation with evidence	2–3 min
10	Develop	How have I grown and what skills am I building?	In-class STARR case study presentation	3–5 min
11	Connect	How does my work create value?	Professional Impact Showcase (LinkedIn and/or resume display)	Showcase rotation
12	Lead	Who will I be after Providence Cristo Rey?	Capstone presentation plus Own the Event coordination	10–15 min

Your role is coach, not grader. You do not need to help your intern build slides. You help them notice and name the growth they might otherwise overlook:

- **Notice it** when it happens: "I saw you take initiative today."
- **Name the skill:** "That showed professionalism and confidence."
- **Encourage reflection:** "Remember this moment. It could go in your capstone."



Grade 11 — Connect

Professional Impact Showcase

Juniors design their own showcase display centered on a polished resume and/or LinkedIn profile, then talk with visiting mentors and faculty members about how their work creates value. Resumes are scored with the CWS Resume Rubric. This is the first capstone students design themselves, mirroring the growing independence expected of them at work.

- **Driving question:** How does my work create value?
- **Format:** Expo-style showcase with guests rotating between displays

What the display includes

Component	Requirement
Resume	Required unless the student features LinkedIn instead; scored with the CWS Resume Rubric
LinkedIn or LinkedIn-style profile	Required unless the student features a resume instead; shown live, printed, or linked by QR code
Value statement	One clear explanation of how a daily task or project helps the team or company
Workplace evidence	At least one artifact: a project, a mentor quote, a skills demonstration, or a work sample with confidential information removed
Elevator pitch	A 30-second introduction delivered to each visitor

Students may add a QR code to a digital portfolio, a short reflection video, or an interactive activity for visitors. They should present both a resume and a profile if they can; the rubric applies to whichever resume they display.

How supervisors can help

- **Explain the bigger picture.** When the student asks, describe how one of their routine tasks affects the team or company. This becomes a possible value statement.
- **Give feedback on their pitch and summary.** Tell them honestly whether it sounds like them.
- **Help with resume language.** Suggest a strong action verb or a number for tasks they completed.
- **Offer a short mentor quote** they can display, one or two sentences on their contribution.
- **Support one new responsibility.** Juniors are encouraged to propose a small project; leading to a strong showcase story.

What a strong junior showcase looks like

- A resume that meets the CWS Resume Rubric, with action verbs and measurable results
- A professional summary that matches how coworkers actually see the student
- A clear, specific answer to “How does my work create value?”
- Confident, natural conversation with judges, including honest reflection
- A clean, organized display that reflects the student's own design choices